

PARKSTONE GRAMMAR SCHOOL
POST 16-19 BURSARY FUND APPLICATION FORM FOR ACADEMIC YEAR 2019 - 2020
LEVEL 1: £1,200 VULNERABLE YOUNG PERSON



You can qualify for this if **you** are living :

- in care
- care leaver
- getting Income Support (IS) or Universal Credit (UC) in place of Income Support in your own right
- getting Employment Support Allowance (ESA) and Disability Living Allowance (DLA) or Personal Independence Payments in your own right

Part 1: Student Details

Surname:	First name(s):
Date of Birth:	Age on 31/08/2019:
Home Address:	Home Tel:
	Mobile Tel:
Post Code:	E-mail:
Have you been resident in the UK for the whole of the three year period preceding your course, other than for the purpose of full-time student? Yes <input type="checkbox"/> No <input type="checkbox"/> If 'NO' please give the date you moved to the UK	

Part 2: Parent or Carer Details

Surname:	Title and First Name:
Home Address (if different from above):	Home Tel:
	Mobile Tel:
Post Code:	E-mail:

Part 3: Household Details

Name	Relationship to you	Age if under 16

Do you live in supported housing or a foster care home? Yes No

If 'YES' please give key worker **contact name and phone number:**

Please tick any of the following which apply to you: <i>If you tick any please provide evidence</i>	(✓)
In care	
Care leaver	
Receiving Income Support (IS) or Universal Credit (UC) in place of Income Support in your own right	
Receiving (ESA) and (DLA) or Personal Independence Payments in your own right	

Part 4: Course Details

Please list your subjects:

Thank you for your application, it will now be considered by the Bursary Panel and you will be informed of the decision as soon as possible.

Part 5: Declaration

I certify that the information given above is correct and understand that the school has the right to reclaim any funds and equipment if I am found to have provided incorrect information or do not complete my course. I will advise the school immediately if my household circumstances change.

To continue to receive a bursary the following conditions must be met:

- Adherence to school rules and to maintain a satisfactory academic level in all subjects
- Attendance at all registrations
- Attendance to all lessons as timetabled
- Attendance to all examinations
- Adherence to the school's absence procedures
- Covered lessons require students to sign the class register at Reception within the first 10 minutes of the lesson

Please note that 5 consecutive days of absence due to sickness cannot be paid.

How will the bursary be paid?

- Every Monday the office will run a report using SIMS. This report will show if a student is eligible for their weekly Bursary Payment
- If this report shows a student is not eligible a report will be sent to the student via her register in a sealed envelope. The student should then follow the instructions on this report
- Students will have a two week window to appeal this decision to obtain payment eg *if the payment is for the week commencing 2 October – a student will have to claim this bursary no later than week commencing 16 October.*
- Payments are made a week in arrears
- Payment will be made direct into **Student's** bank account.

Signature of parent/carer:	
Signature of student:	
Date	

Please return this form to Mrs Keenan or Mrs Burrige in the school office, who will also be able to answer any queries.

STUDENT'S BANK DETAILS	
Name on Account	
Sort Code	
Account Number	