

Parkstone Grammar School



BRING YOUR OWN DEVICE POLICY

(Sixth Form Students)

| | |
|----------------|--|
| DATE APPROVED | October 2021 |
| APPROVED BY | Curriculum & Student Matters Committee |
| NEXT REVIEW | October 2024 |
| TYPE OF POLICY | Non-Statutory |



BRING YOUR OWN DEVICE POLICY

Parkstone Grammar School (PGS) recognises the need to maintain a strategy for the effective use of 'personal devices' (such as iPads, iPods, Kindles) as a valuable learning aid. It also recognises the need to protect users, in particular young people, from offensive and dangerous material and acknowledges the need to ensure that all users make responsible use of the Internet via personal devices whilst connected to the Wireless or Wired LAN at Parkstone Grammar School.

AIMS OF THE POLICY

Technology plays a large role in our students' lives. Personal devices can enhance and enrich learning opportunities both at home and at school. The school is committed to allowing responsible, learning-centred use of personal devices at school so as to provide as many pathways to understanding as possible for our students. This policy aims to enable students to safely use their own technology to further their learning, should they wish to.

GENERAL INFORMATION

Access to the school's wireless network, whether with school-provided or personal devices, is filtered in compliance with the Government guidelines on 'Safeguarding Children'. However, access from personal devices is limited to Internet use only. Students will not have access to any documents that reside on the school network from their personal devices at present.

Access to the school's wireless network is a privilege, not a right. Any use of the wireless network entails personal responsibility and compliance with all school rules. The use of the South West Grid for Learning (SWGfL) network also allows ICT staff to conduct investigations regarding inappropriate Internet use at any time, by administrator request via our Lightspeed, Securus, and SWGfL Filtering layers.

GUIDELINES FOR USE AS DETAILED IN OUR INTERNET ACCEPTABLE USE POLICY FOR STUDENTS AND STAFF

- Use of personal devices during the school day is at the discretion of teachers and staff. Students must only use devices as directed by their teacher.
- The primary purpose of the use of personal devices at school is educational. Personal use for personal reasons is secondary.
- The use of a personal device is not to be a distraction in any way to teachers or students and must not disrupt the class in any way.
- Students must make no attempts to circumvent the school's network security and/or filtering policies. This includes setting up proxies and downloading programs to bypass security.
- Students must not distribute pictures or video of students or staff without their permission (distribution can be as small as emailing/texting to one other person or as large as posting images or video online).

CONSEQUENCES FOR MISUSE/DISRUPTION (ONE OR MORE MAY APPLY):

- Device taken away for the lesson.
- Device taken away and kept in the school office until parent picks it up.
- Student is not allowed to use personal devices at school thereafter.
- Disciplinary referral in line with school procedures.



SAFEGUARDING

The use of personal devices falls under the school's Internet and Email Acceptable Use Policies, found in the student welcome pack and on our website. These policies outline the guidelines for using the internet and emails to ensure students are protected.

SCHOOL LIABILITY STATEMENT

Students bring their devices to use at school at their own risk. It is their duty to be responsible in the upkeep and protection of their devices, including insurance.

The School is in NO way responsible for :

- Personal devices that are broken while at school or during school-sponsored activities.
- Personal devices that are lost or stolen at school or during school-sponsored activities.
- Maintenance or upkeep of any device (keeping it charged, installing updates or upgrades, fixing any software or hardware issues).

The School has the following responsibilities :

- To designate staff to be responsible for student e-safety and security policies related to the Internet and electronic communications (for example, e-mail).
- To ensure that all internet access through the school network is monitored.
- To provide for learners, staff and any other adults an Acceptable Use Policy Agreement, before being allowed Internet access.
- To have a system of sanctions for dealing with improper use of ICT equipment.
- To make sure parents are aware of the Internet Safety Policy and procedures.
- To provide connection to the Internet through a filtered service.
- To ensure that staff and learners are aware that their e-mail and Internet activity is monitored.
- To follow guidelines on the use of photos and personal details on school websites in the Internet and Acceptable use policy.
- To follow guidelines on the Use of Video Conferencing / Webcams / Phone Cameras / Tablet Cameras with/by learners in the Internet and Acceptable use policy.
- To take reasonable precautions to prevent the misuse of mobile technologies including phones and tablets.
- To reinforce the understanding of staff and learners that material on the Internet is subject to copyright legislation.
- To include Internet Safety as part of the Wellbeing programme.

Staff of Parkstone Grammar School accept the following responsibilities :

- To implement School Policies and procedures.
- To ensure that people in their care understand and follow policy and procedures.

Learners in school have the following responsibilities :

- To have a responsible attitude to the use of the internet / email provision.
- To follow the school's policies on Acceptable Use.



THE FOLLOWING ACTIVITIES ARE STRICTLY PROHIBITED:

- Use of the Internet to harass, offend or bully any other person.
- Use of the Internet for any inappropriate or illegal purpose.
- Use of the Internet for transmission or receipt of threatening or obscene material.
- Use of the Internet for transmission or receipt of illegal material from any source.
- Use of the Internet for the transmission or receipt of viruses or unlicensed software.
- Use of the Internet for any commercial purpose or profit.

CORE SCHOOL VALUES

The school aims to provide a balanced curriculum which will enable all students to develop to the full the skills and attitudes with which to cope with adult life in a rapidly changing and increasingly technological and scientific society. This policy recognises the benefits to learning from offering students the opportunity to use personal ICT devices in school to support their development and learning.

LINKED POLICIES

- Internet and Email Acceptable Use Policy – Students
- Internet and Email Acceptable Use Policy – Staff
- Internet Safety Policy