



## Parkstone Grammar School

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### PARENTS' EVENING BOOKING SYSTEM

Please note that within the letter identifying when the Parents Evening will take place you will be advised of the date the booking system will open. The Parent Evenings Bookings System opens for a 7-day period from Monday 9.00 am – Monday 9.00 am.

#### **Booking your appointments:**

Go to: <https://parents-booking.co.uk/parkstone>

**PLEASE NOTE: You will need to type this address into your website browser's 'address bar'. Do not try to 'Google' this website address or use a search engine as that will not work. This is a common mistake on phones and tablets especially.**

Login to select the appointment time that is convenient for you.

#### **To login you will need to enter:**

- Your title (Mr/Mrs/Miss) and surname (*both of these must match those we have on record for you*)
- Your child's first name, surname and date of birth

#### **Troubleshooting Tips - please read before booking!**

- To login you need to enter the details we have on record for you and your child. If you have recently changed your title or surname, for example, and not informed us, we will be expecting you to login with the details we have on record.
- The email address you enter is only used to receive a confirmation of your appointment. If the system gives you an error when you login, it will not be the email address that is the problem.
- If you have more than one child to make bookings for, use the 'Change Child' button on the blue bar (above the school's name) in the very top left corner of the web page to swap between your children.

If you are unable to book at home then please call the school office on 01202 605605 or email [office@parkstone.poole.sch.uk](mailto:office@parkstone.poole.sch.uk).