

PARKSTONE GRAMMAR SCHOOL



APPEALS TIMETABLE 2024 FOR YEAR 7 ENTRY IN SEPTEMBER 2024

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| Offer letters posted/emailed to parents/carers on National Offer Day by Local Authority | Friday 1 March 2024 |
| Deadline for acceptance of offer by parent/carers | Friday 15 March 2024 |
| Deadline for lodging an on-time admission appeal | Monday 15 April 2024 |
| Appeal Hearing Dates | Between 7 May and 18 June 2024 |

- Appeals lodged after these dates will be heard within 40 school days of the appeal deadline or 30 school days of being lodged, whichever is the later date.
- You should submit your appeal on the CASAppeals Portal: <https://casappeals.co.uk/home>. You should also upload any supporting evidence to the CASAppeals Portal.
- You will receive at least 10 school days' notice of your appeal hearing date. School days do not include school holidays, inset days, bank holidays or weekends.
- Appeals are heard during the daytime on weekdays and are not normally heard during school holidays. Where there are multiple appeals for places at the same school, the hearings may go over a number of days.
- The school's case will be made available to parents and Panel members at least 5 school days before the start of the appeal hearing.
- Additional evidence may be submitted up to 5 school days before the hearing.
- Any additional evidence received after this date might not be considered at the appeal hearing. The Appeal Panel must decide whether it should be considered taking into account its significance and the effect of a possible need to adjourn the hearing.
- Following the hearing, decision letters will be sent, where possible, within 5 school days of the end of the hearing. During busy periods, such as main entry, full decision letters may take longer than this, so the Clerk will send a brief decision summary email in the interim.
- Appeal hearings for in-year places will be heard within 30 school days of the appeal being lodged.