

ACCESS TO SCRIPTS REQUEST

A LEVEL

Please read the Guidelines overleaf before completing this form

N.B. we cannot process your request without your written consent and the correct payment

FULL NAME OF STUDENT _____

CANDIDATE NUMBER

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Copies of script(s) will be emailed to you (*please do NOT use your school email address*)

EMAIL ADDRESS _____

POST-RESULTS SERVICES AND FEES

Priority Access to Scripts (P) To support a review of marking			
Deadline is 25 August 2026			
AQA	EDEXCEL	OCR	WJEC
£ 5.00	£ 5.00	£ 5.00	£ 5.00

Standard Access to Scripts (S)			
Deadline is 21 September 2026			
AQA	EDEXCEL	OCR	WJEC
£ 5.00	£ 5.00	£ 5.00	£ 5.00

* Fees are charged per script and NOT for the subject as a whole.

ACCESS TO SCRIPT(S) REQUESTS

TYPE Priority or Standard	BOARD	PAPER CODE/ REF.NO.	SUBJECT / PAPER NAME	COST
TOTAL				£

** If you have a university place pending, you should request a Priority Review of Results, not Access to Scripts

STUDENT SIGNATURE _____

DATE _____

ACCESS TO SCRIPTS - GCE

INSTRUCTIONS – PLEASE READ CAREFULLY BEFORE COMPLETING

1. UNLESS you have a university place pending, it is worth applying for a copy of your examination script before you ask for a Review of Marking
2. In most cases you will want to apply for a Priority Access to Script, especially if you are considering a Review of Marking. You cannot request a copy of the script whilst a review is in progress.
3. To complete the Access to Script Request Form, you will need to enter the following information-
 - Full Name
 - Candidate number

For every paper you request, you must enter

- Exam Board
 - Subject Name AND Code e.g. GCE Business Studies 7132/1 (paper one), not the overall qualification code.
4. Please return the completed form to reception FAO: The Exams Office
 5. You MUST sign and date the form in order for us to be able to process your request. Requests for scripts must be completed and signed by the student and **not** by parents/carers. Payment must be sent before we can action your request.

Payment- please make payment to

- Bank Transfer- **Parkstone Grammar School Trust**
Sort code 30-96-73
Account number 31781268
Please include the payment ref. **EXAMS[student's last name]**

6. Once the form has been completed and payment made we can submit your request.